


**PRE-QUALIFICATION FOR PRINTERS AND SUPPLIERS**

Applicants are invited from experienced and professionally qualified companies for pre-qualification of following categories:

- **Lot # 1. Printers (For Printing of Stationery Items etc.)**
- **Lot # 2. Suppliers (For Supply of Petty/Table Stationery, Printer Consumables etc.)**

Interested firms are required to submit their sealed applications duly supported with the below mentioned information / documents:

**REQUIREMENTS**

1. Profile & Organizational Structure.
2. Applicant(s) must be owner(s) of the business.
3. Business should be active for at least 5 years for LOT # 1 and 2 years for LOT # 2.
4. Valid NTN / GST Registration Certificates required with the Documents.
5. List of projects completed with Satisfaction Certificate / Purchase Order / Delivery Challan/Invoice for the same.
6. Bank Statement/Certificate showing credit turnover of at least Rs.3 Million for LOT# 1 and Rs.1 Million for LOT# 2, from 01.01.2023 to 31.07.2023.
7. Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not tax defaulter etc.
8. The Printers/Suppliers already pre-qualified with the Bank, need to apply afresh
9. This Advertisement is also uploaded on the both websites of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) and BOP ([www.bop.com.pk](http://www.bop.com.pk)).
10. Pre-qualification documents are immediately available on PPRA after this publication and may also be obtained free of cost against written request through email at [procurement@bop.com.pk](mailto:procurement@bop.com.pk) on any working day (Monday to Friday) between 09:00 AM to 05:00 PM till **30-10-2023**
11. Bank will not be responsible for any cost incurred in submission of documents
12. The documents must reach to Head Centralized Procurement, Head Office, 1st Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore and be dropped in a Bid Box available/placed for the purpose, on or before **31-10-2023** (till 11:00AM) as per specifications mentioned in Pre-qualification documents.
13. Bids will be opened by a Committee on the same day i.e. **31-10-2023** at 11:30 am, in the presence of bidders or their authorized representatives who wish to attend the bid opening process.

**Head Centralized Procurement**  
**The Bank of Punjab, 1st Floor, Head Office, BOP Tower,**  
**10-B, Block E/II, Main Boulevard, Gulberg III, Lahore**  
**Ph: 042-35783930, 35783670**  
**Email:- [procurement@bop.com.pk](mailto:procurement@bop.com.pk)**

*Handwritten signature*  
 19/10/23